

**STAFFORD COUNTY SCHOOL BOARD**  
**Agenda Consideration**

**TOPIC:** Proposed 2004-2005 School  
Calendar

**ITEM NO.** 9C

**PREPARED BY:** Stephen L. Traut  
Executive Director  
of Human Resources

**MEETING:** April 27, 2004

**ACTION DATE:** April 27, 2004

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**ACTION REQUESTED BY THE SUPERINTENDENT:** That the School Board adopt the proposed 2004-2005 School Calendar.

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**KEY POINTS:**

The Calendar Committee consisted of representatives from elementary, middle, and high schools, building administrators, and Central Office staff. The Committee met to discuss the calendar and its implications. Recommendations were solicited from the schools through the representatives. Final options were presented to the principals to share with their staff and provide feedback. The Calendar Committee is recommending Option 2 based upon the feedback.

**SCHOOL BOARD GOAL:**

**FUNDING SOURCE:** NA

**AUTHORIZATION REFERENCE:** School Board Policy 6-7

## CALENDAR 2004-2005

***Calendar Committee*** -- The committee consisted of a representative group from all school levels and included administrators, teachers, and central office staff.

***The Process*** -- The committee met monthly beginning in January to identify key issues and to develop calendar options. Two options were developed and presented to the Superintendent's Advisory Committee in early March. Members of that committee took the proposals back to their building for consideration and input from staffs and PTO's.

### ***Key Issues and Considerations.***

- Format – Improve layout and ease of readability for our publics
- Labor Day is late -- September 6
- Thanksgiving -- Wednesday off for students? (as we have for the past two calendars)
- Veteran's Day – holiday?
- Seven or ten school days at winter break
- Ten early release days – Where to place elementary early releases
- Graduation day
- Emergency make-up schedule
- Staff early release schedule

### ***Major Differences Between Option #1 and Options #2***

	<b>Option #1</b>	<b>Option #2</b>
<b>Veteran's Day</b>	Holiday	No Holiday
<b>November 24</b>	Holiday	No Holiday
<b>Winter Break</b>	Seven (7) School Days	Ten (10) School Days
<b>Last School Day</b>	Thursday, June 16	Friday, June 17
<b>Graduation</b>	Thursday, June 16	Thursday, June 16

### ***The Tally – Twenty-five schools including Head Start***

- Option #1 – Three (3) schools
- Option #2 – Twenty (20) schools

**\*\*There were two ties.**